Name of the Teacher:\_\_\_Rajeev Chander Sharma\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class:\_\_B A 5th Sem\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Lesson Plan**

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| **S No** | **Period** | **Topics to be Covered** | **Academic Activity to be Organized** |
|  | **17-31 July 2017** | **Meaning, types, objectives, limitations and principles of Financial Accounting.** | **Open question answers and feedback.** |
|  | **01-31 Aug 2017** | **Double entry system of book-keeping. Journal.** | **Open question answers, practice of numerical questions and feedback.**  **1st Assignment.** |
|  | **01-30 Sept 2017** | **Ledger. Posting of journal. Subsidiary books. Posting of Subsidiary books.** | **Open question answers, practice of numerical questions and feedback.**  **2nd Assignment.** |
|  | **01-31 Oct 2017** | **Trial balance. Cap. & Revenue. Final Accounts. Types of accounting errors. Bill of Exchange.** | **Open question answers, practice of numerical questions and feedback.**  **Class Test.** |
|  | **01-13 Nov 2017** | **Bank Reconciliation Statement. Role of Computer in Accounting. Revision. Examination Strategy.** | **Open question answers and feedback.** |

**Topics of Assignments/ Class Tests to be given to the Students:**

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| **Assignment 1** | **Meaning, objectives, limitations and principles of Financial Accounting.** |
| **Assignment 2** | Double Entry System of Book-keeping. |
| **Class Test** | **Types of Accounts, Subsidiary Books, Journal & Proper Journal or Discount.** |